

Advanced Course

How to plan successfully?

A focus on priority setting, resource allocation
and strategic planning for health

12 November – 30 November 2018
in Ifakara, Tanzania



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This module is open to participants with a Diploma of Advanced Studies (former University Professional Diploma) “Health Care and Management in Tropical Countries (HCMTC)” or an equivalent degree, but it is also designed as a refresher course for professionals working in the field of programme and project planning, design and evaluation. In addition it is an optional module within the joint Masters curriculum in International Health (MIH) of tropEd, a collaborative network of more than 31 institutes of higher education in 13 European and 7 overseas countries.

Aim of the course

The course aims at introducing the basic principles of strategic programme and project design and management taking into consideration local, district, national and international/global evidence and realities. It focuses on practical aspects of the planning and implementation process, using the techniques of a simulation exercise and computer based support.

Objectives and content

Part I

Health policies and priorities:

By the end of the course participants will be able

- To critically reflect concepts of priority setting, financing and planning regarding the development of health systems
- To put into practice principles of management that can be applied to district health services, using the Health Resources Allocation Model designed by the Swiss Tropical and Public Health Institute

Part II

Planning and programme design:

Participants will work as a team and will design a health programme and prepare a proposal. By the end of the course, working both as individuals and as members of a team, participants will be able to:

- Define a target population and formulate programme objectives within the context of a country's national development goals and objectives, contributing to international/global standards
- Define the outputs that will enable a satisfactory achievement of those objectives
- Identify verifiable indicators which will demonstrate performance in terms of outputs and objectives
- Outline the strategies and indicate the activities required to produce the proposed outputs
- Determine the inputs necessary for completing the proposed activities
- Identify the more significant assumptions underlying the implementation of the activities
- Prepare a complete programme proposal that clearly and coherently presents the programme planning, design and evaluation processes
- Present and defend the completed programme design and the rationale for the design

Participants

- Health professionals (medical doctors, nurses, midwives, pharmacists)
- Managers, planners, social scientists, health system researchers, educators

Evaluation

The examination consists of different parts: Performance of the first week will be assessed by the presentation of group results. For the second part, examination is the proposal-work in its written form and as an oral presentation. In addition an individual assignment on a

situation analysis has to be handed in during the course. In all examinations participants are not asked to memorize facts but rather to put different elements into context.

Certification

Testimonials confirming attendance will be issued at the end of the course. A certificate is awarded to those participants who have reached the acceptable level of performance, which is defined as 60 % of the achievable maximum. Within the MIH curriculum of tropEd candidates will receive 4.5 ECTS for this module.

Conditions for admission

- Completion of the diploma course “Health Care and Management in Tropical Countries (HCMTC)” or an equivalent course, or good working experience in project/programme management
- English requirements: TOEFL paper 550 / computer 213 / internet 79 – 80 or IELTS 6.0 or native speaker or completed higher education in English (with written proof)
- The number of participants is limited to 18

Course fee

The course fee is CHF 3850.–. For students registered as a tropEd Master student at a tropEd home institution the course fee is CHF 3350.–. The fee must be paid 4 weeks before the start of the course. This sum includes the registration fee of CHF 500.– which is due at the moment of acceptance. If a participant does not attend the course, the registration fee cannot be reimbursed. If cancellation is less than 4 weeks before beginning of the course an additional fee of CHF 500.– will be charged. The course fee includes travel from Dar to Ifakara, accommodation in Ifakara for the duration of the course, full board and costs for some outdoor activities. Cost for international flights and accommodation in Dar must be added by participants.

Health, Accident and Travel Insurance

Not covered by the institute, but highly recommended.

Location

The course will be held in Ifakara, Tanzania. The Tanzanian Training Centre for International Health in Ifakara is the host and offers excellent training and accommodation premises to run the course in a rural African setting (<http://www.healthtrainingifakara.org/>).

Disclaimer

In case of an insufficient number of participants the course can be cancelled up to 4 weeks prior to the course start. Swiss TPH is not responsible for any costs related to flight bookings, etc.

Scholarship

No scholarships available for this course at the moment.

Application deadline: 31 August 2018

Contact address

Swiss Tropical and Public Health Institute, Course Secretariat
Socinstrasse 57, P. O. Box, 4002 Basel, Switzerland
T: + 41 61 284 82 34, F: + 41 61 284 81 06
courses-tph@unibas.ch, www.swisstph.ch

Basel, May 2017

For the Course Coordinating Team:
Bernadette Peterhans

Application for Admission

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Personal details

(Names as written on your passport)

Family Name: _____

Given Name(s): _____ F ☐ M ☐

Date of Birth: _____ Marital status: _____

Place of Birth: _____ Nationality: _____

Highest Study Degree: _____

Profession: _____

Address

(please give a reliable and permanent address)

Street, number: _____

P.O. Box: _____ City: _____

Province: _____ Postal Code: _____

Country: _____ Fax Number: _____

Phone Number: _____ Mobile Number: _____

E-mail: _____

Courses attended recently: date and description

Present or most recent position

Name of employer: _____

Type of organization: _____

Place of work: _____

Year of entry: _____ Year of leaving (if not still there) _____

Position held: _____

Main duties: _____

Previous working experiences

(Please mainly mention your assignments in countries with resources constraints)

Why are you interested in taking this course?

Source of funding for fees and expenses

☐ myself

☐ my employer

☐ other / please specify _____

Required documents (photocopies)

1) Filled application form

2) Professional Diploma(s)

3) Curriculum Vitae

4) English proof (see description)

5) 1 Photograph (passport-size)

Please indicate where you learned about the Swiss TPH courses

☐ colleagues

☐ tropEd

☐ course brochure

☐ internet

☐ Swiss TPH homepage

☐ other

Are you a tropEd registered Master student?

☐ yes

☐ no

If yes, which is your home institution? _____

Please return completed form with all required documents by postal mail only!
Incomplete applications and applications sent by e-mail will not be considered!

Application deadline: 31 August 2018

Please return completed form to

Swiss Tropical and Public Health Institute
Course Secretariat
Socinstrasse 57, P. O. Box, 4002 Basel, Switzerland
T: + 41 61 284 82 34, F: + 41 61 284 81 06
www.swisstph.ch

In case you are not selected for admission

☐ The Swiss TPH shall send back the documents

☐ documents shall be destroyed by the Swiss TPH

Date

Signature

If you are interested in other courses of our institute, please visit our website at
<https://www.swisstph.ch/en/education-and-training/postgraduate/courses-offered/>