**Call for projects**

**APPLICATION FORM FOR**

**VISITING RESEARCH FELLOWSHIPS**

**PART 1: General Information**

**1 Basic data**

**Project title:** ……………………………………………………………………………………

**Keywords:** ……………………………………………………………………………………...

**Priority research area:** ………………………………………………………………………...

**Intended start:** …………………………………………………………………………………

**Duration (months):** ……………………………………………………………………………

I hereby confirm that all the information given in this application and the attachments is correct to the best of my knowledge.

|  |  |
| --- | --- |
| *Place, Date* *……………………………………….* | *Signature visiting fellow* |
|  |  |
| *Place, Date**………………………………………..* | *Signature supervisor of visiting fellow* |
| *Place, Date**………………………………………..* | *Signature of scientific host* |

**2 Personal data**

**2.1 Visiting fellow**

**Family name:** ………………………………………………………………………………..…

**First and middle name(s):** ………………………………………………………………….....

**Position:** ………………………………………………………………...…………....................

**Academic degree:** ……………………………………………………………………………...

**Date of birth:** …………………………………………………………………………………..

**Gender:** ………………………………………………………………………………………...

**Nationality:** …………………………………………………………………………………….

**Institute name/place of work:** …………………………………………………………….......

**Address:** ………………………………………………………………………………………..

**Postcode, city:** ……………………………………………………………………………….…

**Country:** ………………………………………………………………………………………..

**E-mail:** ………………………………………………………………………………………….

**Phone number:** ……………………………………………………………...............................

**Fax number:** ………………………………………………………………………………...…

**2.2 Supervisor of visiting fellow**

**Family name:** ………………………………………………………………………………..…

**First and middle name(s):** ………………………………………………………………….....

**Position:** ………………………………………………………………..……………………….

**Academic degree:** ……………………………………………………………………………...

**Date of birth:** …………………………………………………………………………………..

**Gender:** ………………………………………………………………………………………...

**Nationality:** …………………………………………………………………………………….

**Institute name/place of work:** …………………………………………………………….......

**Address:** ………………………………………………………………………………………..

**Postcode, city:** ……………………………………………………………………………….…

**Country:** ………………………………………………………………………………………..

**E-mail:** ………………………………………………………………………………………….

**Phone number:** ……………………………………………………………...............................

**Fax number:** ………………………………………………………………………………...…

**2.3 Scientific host**

**Family name:** ………………………………………………………………………………..…

**First and middle name(s):** ………………………………………………………………….....

**Position:** ………………………………………………………………..……………………….

**Academic degree:** ……………………………………………………………………………...

**Date of birth:** …………………………………………………………………………………..

**Gender:** ………………………………………………………………………………………...

**Nationality:** …………………………………………………………………………………….

**Institute name/place of work:** …………………………………………………………….......

**Address:** ………………………………………………………………………………………..

**Postcode, city:** ……………………………………………………………………………….…

**Country:** ………………………………………………………………………………………..

**E-mail:** ………………………………………………………………………………………….

**Phone number:** ……………………………………………………………...............................

**Fax number:** ………………………………………………………………………………...…

**3 Requested funding**

**3.1 Visiting fellow**

|  |  |  |
| --- | --- | --- |
| **Main expense category**  | **Item description** | **TOTAL****(CHF)** |
| Equipment |  |  |
|  |  |  |
| Research funds  |  |  |
|  |  |  |
| Mobility stipend |  |  |
|  |  |  |
| **TOTAL (CHF)** |  |  |

*Insert additional rows into the table for each item.*

**3.2 Host**

|  |  |  |
| --- | --- | --- |
| **Main expense category** | **Item description** | **TOTAL****(CHF)** |
| Equipment |  |  |
|  |  |  |
| Research funds |  |  |
|  |  |  |
| Mobility stipend |  |  |
|  |  |  |
| **TOTAL (CHF)** |  |  |

*Insert additional rows into the table for each item.*

**3.3 Funding requested/received from third parties**

[ ]  YES

[ ]  NO

**If yes, please specify:**

|  |  |  |
| --- | --- | --- |
| **Institution** | **Requested Amount (CHF)** | **Expected Date of Decision**  |
| In Switzerland: |  |  |
| In African country: |  |  |
| Other:  |  |  |

**4 Research requiring authorizations or notifications**

Indicate whether the proposed research includes:

Humans, human tissue samples or individual medical data: YES [ ]  NO [ ]

Vertebrates, decapods or cephalopods: YES [ ]  NO [ ]

Pathogens or genetically modified organisms: YES [ ]  NO [ ]

Human embryonic stem cells: YES [ ]  NO [ ]

Please note that research on humans, human embryonic stem cells, vertebrates, decapods, cepaholpods, pathogens and genetically modified organisms needs authorization and/or notification in Switzerland and several African countries.

**PART 2: Research Activity Plan (5 Page Limit for Sections 1–8)**

1. **Summary (half page)**

*Briefly describe the objectives, the research plan, and expected results of the proposed activities. Explain why the visit to this particular institute/institution is important. Please use non-technical language.*

1. **Background**

*Briefly describe the current state of the art in the proposed area of research. Explain the significance of the proposed activities and describe how they will contribute to the advancement of knowledge in the fellow's field of research.*

1. **Objectives**

*Describe in detail the objectives of the proposed activities.*

**4 Methods**

*Please describe the methods to carry out your proposed research work.*

**5 Description of planned activities and significance of the visit**

*Please describe the technologies to be acquired and the experiments/activities to be performed during the proposed stay abroad. Describe the relationship between the fellow’s current project and the research environment, strengths and expertise of the host institute/institution. Explain why the proposed activities are needed and how they will contribute to the advancement of the fellow’s current project and to his/her technical and personal development.*

**6 Work division, schedule and list of milestones**

*Please indicate how you plan to divide the work among participants of your project. Outline major milestones of the proposed activities and establish an approximate schedule on a time-scale of months.*

|  |  |  |
| --- | --- | --- |
| **Milestones** | **Associated activities** | **Expected date**(measured in months from the project start date) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

*Insert additional rows into the table if required.*

**7 Expected results**

*Please describe briefly the expected impact of your project on research and training/teaching in your field/discipline and on human capacity development. Please indicate how you will publish/communicate your results.*

*Should your work concern use-inspired research, please indicate whether and to what extent the proposed project will have a broader impact and what this impact will be.*

* *Are innovations and improvements expected?*
* *Transferability of results: To what degree can research results be put into practice?*
* *Other potential impacts: In which spheres outside science could the implementation of the research results entail changes and what is the nature of these changes?*

**8 Ethical, safety and regulatory issues**

*Does the proposed work raise ethical, safety or regulatory issues? If yes, how will you deal with it? Clearly indicate!*

**ATTACHMENTS**

In addition, please provide:

1. Cover letter of visiting fellow
2. Curriculum vitae of visiting fellow (max. 2 pages)
3. Publication list from the visiting fellow and 5 selected publications from each co-applicant
4. Letter of reference from the visiting fellow’s supervisor
5. Letter of support from host institution